



MHES PTAC Agenda – September 17, 2018

1. Welcome – Introductions

a. Past Officers 2017-2018:

President - Matt Buhs

Vice President – Jess Nelson – Rademacher

Treasurer – Ryan Butkowski

Secretary – Katie Gales & Adan Salazar

b. Nominations and board appointments 2018-2019 school year

i. New President- Co-Chairs: Adan Salazar, Katie Gales

ii. Vice President: Jess Nelson-Rademacher

iii. Treasurer- Ryan Butkowski

iv. Secretary- Stephanie Hammond

c. What PTAC does...

Open House recruitment

Fall fundraiser

Coat drive

Feed staff during conferences, fall & spring

Spring fundraiser

May Madness

Deep Portage

Funding for field trips, technology, library, teacher requests, adopt a family, active boards, sound systems, and more.

2. Secretary's Report

a. Notes Posted at <http://www.isd47.org/mhes/about/ptac>

3. Principal's Report

a. Enrollment? Open enrolment is closed district wide

K – 7 sections- More students registered later in the summer which required one more section

1st – 8 sections

2nd – 7 sections

3rd – 6 sections

4th - 6 sections

5th - 6 sections

b. Lunch transition changes

- i. Lunch is staggered 5 minutes, where $\frac{1}{2}$ a grade level goes to lunch/recess 5 minutes apart. This year they are allowing a 5 minute window between grade levels to allow for “breathing room” so there isn’t as much congestion in the 2 spaces.

c. Meeting dates and times

- i. We are changing some of the meeting dates for the remainder of the calendar year.

They are as follows:

1. Tuesday, October 23rd at 5:30
2. Tuesday, November 20th at 5:30
3. Tuesday, December 18th at 5:30
4. Dates for the remainder of the school year will be determined at a later meeting

d. Communications point person for PTAC?

- i. Pam in the office is the best contact for flyers and communication that needs to go out

e. Pictures

- i. Switched to Jostens from Lifetouch
- ii. Picture Day is Wednesday the 19th
- iii. All pictures will be available to view online a week or so after picture day

f. 4th Grade will attend a Kindness Retreat on October 31st at the High School

g. Homecoming

- i. September 28th the school will have an indoor parade through the halls

h. Safety and Security

- i. Staff have been discussing new ways to approach “lock down” drills. They had a brief training on Situational Awareness where they will be able to guide the students on what they should do should a situation present itself.

4. Treasurer's Report

- a. Fall Fundraiser
 - i. APEX Fun Run- The kick off will be on October 24th
 - ii. The walk will be on November 8th
- b. Spring Fundraiser undetermined
- c. Last year's expenses

5. Budget & Requests

- a. Outdoor classroom update
 - i. DRSE Concrete are hoping to pour the concrete this week (weather permitting)
 - ii. D & J Awning have measured the outdoor classroom and are working on the awning
 - iii. The classroom will be 36' x 36'
 - iv. Seating- will be looking for volunteers to help build the seating
- b. Music instruments
 - i. Waiting to purchase
- c. Gym A/V system
 - i. Waiting to purchase
- d. Open requests
 - i. Carol Mead- Asking for money for Walk for Life, money will be used for the Holiday Store and supplies for the walk --- APPROVED!
 - ii. Jen Murphy- Asking for 7 wireless head sets, students will be able to listen to calming music to help them self regulate ---- APPROVED!
 - iii. Mrs. Anderson- Asking for 2 stadium seats for her classroom, will help with students sitting in the back row to see better --- APPROVED!
- e. New to teaching classroom grants
 - i. 2 new teachers

6. Upcoming Events

- a. Fall fundraiser - APEX Fun Run
 - i. No product to distribute
 - ii. Accounting done by vendor
- b. Conferences
 - i. PTAC will cover 1 meal for the staff
- c. MEA break