

SAUK RAPIDS-RICE INDEPENDENT SCHOOL DISTRICT NO. 47  
REGULAR MONTHLY SCHOOL BOARD MEETING MINUTES

February 22, 2010

A regularly scheduled monthly meeting of the Sauk Rapids-Rice ISD 47 Board of Education was called to order by Chair Braun Monday, February 22, 2010, at seven o'clock p.m. in the SRRHS Board Conference Room of said district.

**ROLL CALL**

Board members present were Braun, Hauck, Holthaus, Morse, Seamans, Solarz, and Woggon. Others present included Superintendent Vandal, Business Manager Eisenschenk, SRRHS Student Council Representative Symanietz, PV Principal Paasch, MHES Principal Clark, Rice Principal Swenson, and SRRHS Principal Martens.

**APPROVAL OF AGENDA**

A motion was made by Morse, seconded by Hauck, and carried approving the meeting agenda as printed and amended.

**APPROVAL OF CONSENT AGENDA**

A motion was made by Woggon, seconded by Seamans, and carried approving the following "Consent Agenda" items:

Minutes of January 25, 2010 School Board Meeting

Bills/Payroll/Electronic Wire Transfers

February Check Register	Check #116962 through #117327
January Hand Payable Register	Check # 44365 through # 44574
January Payroll Check Register	Check 278201 through #278692
January Electronic Wire Register	Check # 320 through # 334

GENERAL FUND	\$2,445,845.02
FOOD SERVICE FUND	178,551.92
PUPIL TRANSPORTATION FUND	138,166.18
COMMUNITY SERVICES FUND	108,729.47
CAPITAL OUTLAY FUND	69,707.93
DEBT SERVICES FUND	4,353,057.51
TRUST/AGENCY/RECREATION	<u>35,491.88</u>

TOTAL     \$7,329,549.91

Investments

There were no new investments to approve.

Personnel

Leave requests from:

**Joy V. Eggert**, elementary SPED/ECSE teacher, for a part-time(40% leave, 60% duty) unpaid child care leave for the 2010-2011 school term at a salary schedule placement of MA, Step 12.

**Barbara J. Ellefson**, SRRMS special education paraprofessional, for intermittent, unpaid medical leave 12.17.09 through 02.26.10 . Barb will utilize sick leave until it is depleted and take the remainder of her time as unpaid leave.

**Brenda L. Foy**, SRRHS language arts teacher, for continuation of her partial (.6363 duty and .3637 leave) unpaid, child care leave during the 2010-2011 school term. Brenda's salary schedule placement is BA+45, Step 12.

## CONSENT AGENDA (continued)

### Personnel (continued)

Leave requests from: (continued)

**Daniel D. Lewellyn**, PV custodian I, for a revision to his third extension of intermittent FMLA/unpaid medical leave. From 10.29.09 through 01.20.10, Dan will be on leave for four hours daily and will use his remaining intermittent FMLA leave for 2009 from 10.29.09 through 11.25.09 after which he will be on unpaid medical leave. He is also requesting to use his 2010 intermittent FMLA leave beginning 01.01.10 until it expires. Beginning 01.21.10 through 03.26.10, he will be on leave for two hours per day. Dan will use any sick time he has accumulated before going on unpaid leave for the remainder of the time requested. Daniel's original request was from 06.29.09 through 08.07.09.

**Gina R. Rudolph**, elementary classroom teacher, for continuation of her full-time, unpaid child care leave through the 2010-2011 school term.

**Julie D. Watson**, SRRHS head cook, for an extension of her FMLA/unpaid medical leave from 02.10.10 through 03.05.10. Julie's original request was from 01.11.10 through 02.09.10.

**Janice M. Wilde-DeLovely**, elementary classroom teacher, for continuation of her full-time, unpaid medical leave during the 2010-2011 school term.

Employment of:

**Noelle N. Salmonson** as long-term elementary classroom teacher during the approved absence of Heidi Landwehr. Noelle's salary schedule placement will be BA, Step 1.

**Angela M. Wiechmann** as long-term elementary special education teacher during the absence of Alicia Dammen at a salary schedule placement of BA, Step 1.

Resignation of **David J. Tyler** as SRRHS parking lot attendant effective 08.24.09.

Change in duty for:

**Gary R. Clifton**, PV special ed/high risk duty paraprofessional, from 6.5 hours per day high risk duty para to 3.5 hours per day special ed para and 3 hours per day high risk duty effective 02.16.10 at a salary schedule placement of Step 10, Levels V and VI. This change is in addition to Gary's duties as safety patrol for .25 hours daily.

**Sandra L. Erickson**, SRRHS cooks' helper, who will transfer from her 2.75 hour position to the 3 hour position vacated by Cindy Vogel effective 01.25.10 at a salary schedule placement of Level II, Step 1.

**Holly M. Grieve**, PV special ed/high risk duty paraprofessional, from 6.5 hours per day special ed para to 3.5 hours per day special ed para and 3 hours per day high risk duty para effective 02.16.10 at a salary schedule placement of Step 10, Levels V and VI.

**Marian J. Kriese**, Rice noon hour and instructional paraprofessional, will also work approximately 14 additional hours in the K-2 targeted services program effective 01.05.10 at a salary schedule placement of Level V, Step 10.

**Dorothy S. Kuechle**, PV special ed/high risk duty paraprofessional, from 5.5 hours per day special ed para and 1 hour per day high risk duty to 3.5 hours per day special ed para and 3 hours per day high risk duty para effective 02.16.10 at a salary schedule placement of Levels V and VI, Step 4.

**Christine A. Peterson**, elementary classroom teacher, who will return to active duty from her unpaid, child care leave effective the 2010-2011 school term at a salary schedule placement of MA+45, Step 12 and at a site yet to be determined.

**Carl E. Ryyanen**, SRRHS parking lot attendant, is resigning from the two hours/day duty on Mondays, Wednesdays, and Fridays and retaining his two hours/day duty on Tuesday and Thursdays effective 02.02.10 at a salary schedule placement of Level IV, Step 3.

**Jennifer L. Sakry**, Rice noon hour and district-wide transportation paraprofessional, will work an additional 14 hours in the K-2 targeted services program effective 01.05.10 at a salary schedule placement of Level V, Step 10.

**Pamela M. Steininger**, PV special ed/high risk duty paraprofessional, from 5.5 hours per day special ed para and 1 hour per day high risk duty to 3.5 hours per day special ed para and 3 hours per day high risk duty effective 02.16.10 at a salary schedule placement of Levels V and VI, Step 10.

## 2009-2010 AUDIT SERVICE PROPOSAL

A motion was made by Seamans, seconded by Woggon, and carried accepting Option 1 from Kern, DeWenter, and Viere, Ltd., to conduct annual audit services for the 09-10, 10-11, and 11-12 fiscal years at a cost of \$23,300 each year.

### **ACCEPTANCE OF ECFE GRANT**

A motion was made by Morse, seconded by Hauck, and carried accepting a grant in the amount of \$850 through Child Care Choices of St. Cloud called "Family, Friends, and Neighbors." This grant will allow our ECFE home visiting staff to be in contact with non-licensed child care providers in the area where we are already serving students through home visits.

### **STUDENT TEACHING AGREEMENT**

A motion was made by Seamans, seconded by Solarz, and carried to enter into an agreement with the College of St. Scholastica, St. Paul campus, that outlines placement and supervision of student and field experience teachers for the 2009-2010 school year.

### **CONSIDERATION OF GRANT PROPOSAL**

A motion was made by Woggon, seconded by Morse, and carried authorizing the Two Rivers Community Theatre/Community Education to submit a \$3,000 grant proposal to the Central Minnesota Arts Board in support of the summer production of "Fiddler on the Roof."

### **REPORTS TO THE BOARD**

#### SRRHS Student Representative Report - Symanietz

Ryan reported on the following:

1. Plans and activities during this week's area Student Council convention
2. \$900 donated to "Coaches Against Cancer"
3. "Feed the Families" challenge
4. March black light dance

#### Language Arts Program Report - Principals Paasch and Clark with Staff

Language Arts Committee members Laura Arndt, Jennifer Bain, Sara Christensen, Jean Clark, Sandie Lahr, Kay Moon, Sue Paasch, Lori Posch, and Katie Wilson joined the Board table and reported on Committee activities during the past year. They addressed curriculum, standards, scope and sequence, educational strategies, and assessment. Tasks now before them include curriculum review, monitoring of data, selection of K-12 common curriculum, and staff development.

### **PUBLIC INPUT**

There was no public input at 7:30 p.m.

### **REPORTS TO THE BOARD (continued)**

#### Superintendent's Report - Vandal

Report topics included:

1. "Kids Against Hunger" event - a great success!
2. School checking account changes - stolen routing numbers

A motion was made by Hauck, seconded by Robyn, and carried (no abstentions) adopting the following resolution:

### **DEPOSITORY SERVICES RESOLUTION FOR GOVERNMENTAL ENTITIES**

**RESOLVED**, that U.S. Bank National Association is hereby designated as a depository of the Depositor with authority to accept or receive at any time for the credit of the Depositor deposits by whomsoever made of funds and other property in whatever form or manner transferred to endorsed; and that any officer of the Depositor is hereby authorized to open or cause to be opened one or more accounts with the Bank on such terms, conditions, and agreements as the Bank may now or hereafter require and to make any other agreements deemed advisable in regard to any of the foregoing. Depositor acknowledges and agrees that the services contemplated by this resolution shall be governed by the U.S. Bank Customer Agreement for commercial deposit accounts, as amended from time to time.

**REPORTS TO THE BOARD** (continued)  
Superintendent's Report - Vandal (continued)  
2. Directory Services Resolution (continued)

**RESOLVED**, that checks, drafts, or other orders for the payment, transfer, or withdrawal of any of the funds or other property of the Depositor on deposit with the Bank shall be binding on the Depositor when signed, manually or by use of a facsimile or mechanical signature or otherwise authorized, by any one of the individuals listed in the section entitled "Authorized Signers," and the Bank is hereby authorized to pay and charge to the account of the Depositor any such checks, drafts, or other orders so signed or otherwise authorized, including those payable to the Bank or to any other person for application, or which are actually applied to the payment of any such indebtedness owing the Bank from the person or persons who signed such checks, drafts, or other withdrawal orders or otherwise authorized such withdrawals. In particular, and not in limitation of foregoing, such persons may authorize payment, transfer, or withdrawal by oral or telephonic directions to the Bank complying with such rules and regulations relating to such authorization as the Bank may communicate to the Depositor from time to time.

**RESOLVED**, that the Business Manager hereby certifies to the Bank the names and signatures (either actual or any form or forms of facsimile or mechanical signatures adopted by the person authorized to sign) of the Authorized Signers listed below and shall, from time to time hereafter, upon a change in the facts so certified, immediately certify to the Bank the names and signatures (actual or facsimile) of the persons then authorized to sign or to act. The Bank shall be fully protected in relying on such certificates and on the obligation of the certifying officer (set forth above) to immediately certify to the Bank any change in any facts so certified, and the Bank shall be indemnified and saved harmless by the Depositor from any claims, demands, expenses, loss, or damage resulting from or growing out of honoring or relying on the signature of other authority (whether or not properly used and, in the case of any facsimile signature, regardless of when or by whom or by what means such signature may have been made or affixed) of any officer or person whose name and signature was so certified, or refusing to honor any signature or authority not so certified.

**RESOLVED**, that these resolutions shall continue in force until express written notice of their rescission or modification has been furnished to and received by the Bank; and

**RESOLVED**, that any and all transactions by or on behalf of the Depositor with the Bank prior to the adoption of this resolution be, and the same hereby are, in all respects ratified, approved, and confirmed.

3. FDA alert/Chartwells' precautions

4. Accolades:

+Custodial crews, NHS leadership, staff, students, and community - "Kids Against Hunger!"

+Curt Olson's students entered the Kohl's and Children's Hospital Influenza Prevention video statewide contest project. The top ten winners included the following from SRRHS:

- Third place: Kelsi Sullivan, Kelsie Kiekow, and Amber Loescheider (Third place was awarded \$1,000; the plan for the money is to reinvest it in the video productions lab before the end of the school year.)
- Fourth place: Megan Vadies and Bree Heller
- Fifth place: Brady Schreifels and Nate Jensen (SRRHS Weekday News)
- Sixth place: Tyler Hendrickson and Nolan Bettermann (SRRHS Weekday News)
- Tenth place: Hannah Reemts and Brittany Friedrich (SRRHS Weekday News)

+MSHSL Academics, Arts, and Athletics (AAA) - awarded annually to recognize and honor high school seniors who have excelled in the classroom, on the athletic field, and in the fine arts. Sauk Rapids-Rice recipients are Austin Johnson and Emelia Hauck!

+MSHSL ExCEL Award - Excellence in Community, Education, and Leadership Award exclusively for high school juniors who are active in fine arts and athletic activities, who show leadership qualities, and who are model citizens. Sauk Rapids-Rice recipients are Ben Marolf and Emily Douvier!

**ADOPTION OF 2010-2011 SCHOOL YEAR CALENDAR**

A motion was made by Woggon, seconded by Solarz, and carried adopting the 2010-2011 school year calendar as presented.

## **ADOPTION OF PROPOSED POLICY REPLACEMENT #601 (EXPENSE REIMBURSEMENT)**

Following the third and final reading of proposed School Board policy replacement #601 (Expense Reimbursement), a motion was made by Seamans, seconded by Holthaus, and carried adopting the replacement.

## **DISCUSSION TOPICS**

### Second Reading of Proposed Policy Addition #601 (School District Curriculum and Instructional Goals)

This is a state-mandated policy, and is one of a series of three (#601- School District Curriculum and Instructional Goals; #603 - Curriculum Development, and #616 - District Accountability) addressing timely review of the district's curriculum, instruction, and student achievement. It has been posted at each site and electronically district-wide soliciting stakeholder input. Policy #601 will be considered for adoption at the March 8, 2010 School Board meeting.

### First Reading of Proposed Policy Addition #603 (Curriculum Development)

As noted above, this is a state-mandated policy that provides direction for continuous review and improvement of the school curriculum. It will be posted for stakeholder input.

### Budget Deliberations Continue

The latest information regarding legislative action and budget development was shared. The administrative team continues on a planning track to move this year's education program and staffing pattern largely intact into the coming year. Adjustments to be made, at this point, will be based on student enrollment shifts.

### Transition Discussions Continue

Board member Hauck reported Search Committee activities. The Board continued discussions on the administrative transitions slated to take place this spring. The next steps in the superintendent search were reviewed, and a course of action for the replacement of the MHES principal and the ECFE director was discussed. It was the consensus of the group to proceed with the posting of an elementary principal vacancy and an ECFE director vacancy in March.

## **REPORTS FROM THE BOARD**

### Sauk Rapids Recreation Board - Morse

Topics of discussion and note at the last meeting included: reduced numbers of participants in ice rink skating and open gym, on-line registration for spring activities, and swim lesson opportunities.

### Benton-Stearns Education District/CMALC - Solarz

The following subjects appeared on the 02.17.10 meeting agenda:

- |                                 |  |
|---------------------------------|--|
| A. Budget                       | D. Update on Licensed Staff Negotiations |
| B. Voyageur's Mission Statement | E. Compliance Report                     |
| C. December Child Count         |  |

### Finance Committee - Braun

Committee members had met at noon and discussed the lift van, the reading grant, and summer capital projects.

### Community Education Advisory Council - Braun

Agenda topics at the last meeting included class offerings and family fun day attendance.

## **ADJOURNMENT**

With no further business appearing before the Board, a motion was made by Hauck, seconded by Morse, and carried adjourning the meeting at 8:30 p.m.

Respectfully submitted,

Jan Solarz, Board of Education Clerk  
Sauk Rapids-Rice ISD 47